

Surrey Guard Limited

Privacy policy

At Surrey Guard Ltd., we believe that your right to privacy must be safeguarded at all times. We are fully committed to upholding this principle by operating in accordance with all applicable laws and regulations, and by adhering to the privacy standards set out in this policy.

The information we collect particularly when you provide your details as an employer or contractor is treated with the highest level of confidentiality. We strictly follow data protection guidelines and apply the following principles:

- 1. Our Data Protection Commitments Personal data is collected only for clear, specific, and legitimate purposes.
- 2. Personal data is not used for any purpose that differs from the one it was originally gathered for.
- 3. All personal data is handled fairly, lawfully, and transparently.
- 4. We ensure the data we process is adequate, relevant, and limited to what is necessary for its intended use.
- 5. We do not collect or process any personal data beyond what is required to fulfil our services.
- 6. We take all reasonable steps to ensure data is complete, accurate, and up to date. If found to be incorrect or incomplete, it will be corrected or removed appropriately.
- 7. We review and update personal data regularly to maintain its accuracy.
- 8. Data will be retained only for as long as necessary in accordance with legal obligations or operational requirements.
- 9. We store and manage personal data securely to prevent loss, deterioration, or unauthorized access, in line with recognized best practices.

This Privacy Policy has been formally approved and authorized by:

Managing Director

Surrey GuardLtd.